**The So, You Think You Are Done Success Criteria**

**(Or, how do I know I have done this correctly?)**

* + Does it have a “header” in the top left corner that identifies your name, the course code, the teacher’s name (spelled correctly) and the date?
  + Does it have a title that is centred on the page and is not the same title as the novel’s title?
  + Is the entire thing double spaced?
  + Are the paragraphs indented at the beginning?
  + Is the font in 10-12pt size in Times New Roman, Arial, or Calibri?
  + Are there five paragraphs?
  + Can you clearly identify these paragraphs as the Introductory Paragraph, three Body Paragraphs, and a Concluding Paragraph (that follow the correct format as identified on the webpage)?
  + Are there at least six quotations (2 per body paragraph)
  + Does each quotation contain a proper citation: (Lee 48) if it is your first citation and (48) it is any of the others?
  + Have you ensured that the essay is formal (no slang or first person references)?
  + Have you read over the finished paragraphs with your eyes?
  + Have you used the spell check feature?
  + Have you read the finished paragraphs aloud?
  + Have you given your paragraphs to someone to edit?
  + Have you used your earlier writing to help you with this effort?
  + Have you consulted the rubric (also on the website) to ensure that you satisfy the requirements of the level you wish to achieve?